Add a new Member to a Family Group

1. Log in to the Surf Life Saving Australia Members Area Portal

If you have forgotten your password click on the 'Forgotten username or password?' link — and follow the prompts to get a text message or email for a password reset.

If you have changed your mobile number and no longer have access to the email address which you used to set up your account contact the club registrar to update this information in the membership data base.



2. Once logged in You will see the members area dashboard.

Click on the Memberships	menu option	
Then click on Family in the	e subsequent drop down menu	
SURF LIFE SAVING AUSTRALIA MEMBERS AREA		Hi, Stephanie Breden
Home Memberships V Patrols V eLearni	ng News and Events 🗸 Document Library 🗸 Histor	y → Forms → Sports Hub
Renewals, Payments & Transfers		
Family Awards You h: Update Personal Details Pending Requests Member Store	Expiring Awards You have no expiring awards	Patrol Hours 0 This patrol season since 1 Jul 2022 0 This competition season since 1 Jan 2022
VIEW FULL ROSTER 🔊	VIEW ALL AWARDS 📎	VIEW ALL PATROL HOURS 🔊
Pending Requests You have no pending requests	Recent Documents for New Members Contact, Registrar, Junior Registrar, Surfguard Officer You have no documents to view	

3. The My Family screen will display showing the Family Group Details

Click on the View/Edit link -SURF LIFE SAVING AUSTRALIA Hi, Paul Breden 🛛 🏟 🕝 🕩 Home Memberships 🗸 Patrols 🗸 eLearning News and Events \checkmark Document Library \checkmark History \checkmark Forms \checkmark My Family FAMILY GROUP DETAILS Create Family Group Family Group Name Number of Members Organisation **Primary Contact** Status Action Breden 3 Semaphore Paul Breden Approved View/Edit Renew Memberships Make Payment

4. The Family Group - Member Listing will display

Click on the Join New Person & Add button —

SURF LIFE SAVING AUSTRALIA MEMBERS AREA			Hi, Ste	phanie Breden	\$? 🗭
Home Memberships \checkmark Patrols \checkmark	eLearning News and Eve	ents 🗸 Do	ocument Library 🗸 History	∽ Forms √	 Sports Hub)
Breden – Member Listi No of Members: 3 Group Status: Approved Organisation: Semaphore	ng				Add New M Add New Prima Demote as Prima Dissolve Fami Join New Pers Join/Transfer to	ember ry Contact ary Contact ly Group on & Add o new club
Member ID Member Name	Membership Status	Season	Membership Category	Primary?	Status	Action
Member ID Member Name 5515211 Stephanie Breden	Membership Status	Season 2022	Membership Category Associate	Primary? Yes	Status Approved	Action
Member ID Member Name 5515211 Stephanie Breden 5444980 Paul Breden	Membership Status Active Active	Season 2022 2022	Membership Category Associate Active (18yrs and over)	Primary? Yes Yes	Status Approved Approved	Action

5. You will be directed to the Join page.

Fill in the fields (first name, DOB etc) of the new member of the family that you wish to join up to your club and add to your family group.

If adding more than 1 family member click on **Add Family Member** to add an — additional Family member; OR

OIN								
Personal deta	iils							
Farniny First Name	Surname	Date Of Birth	Gender	Th	e Emergency Co	ontact Above is		
Во	Breden	01/09/2015	Female	\$ My	other	\checkmark	创	
						Add family n	amber	

6. At the next page check the Contact and Emergency Contact information for the New Member and enter the address

Contact details		Emergency contact	
Email Address		Emergency Contact Name	
stephpaul21@outlook.com		Stephanie Breden	
Mobile		Emergency Contact Mobile	
0429046362		0429046362	
Address	Can't find it? Enter it manually	Emergency Contact Address	
		Same as contact address	

7. At the next screen you will select the membership fee for the new family member. -

JOIN	
Please select	your desired Joining Fee(s) from the options available below:
Bo Breden	
Select price	÷ <
Previous	Next
Bol	Breden
√ Se	lect price
\$2	05.00 - Junior Activity Member (5-13 years) - New - Junior U8 to U13 Age Groups
\$1	25.00 - Junior Activity Member (5-13 years) - New - Junior (Sandcrab) U6 and U7 Age Groups
\$2	5.00 - Junior Activity Member (5-13 years) - New - Junior (Sandcrab) U6 and U7 Age Grp with Sports Voucher
\$1	05.00 - Junior Activity Member (5-13 years) - New - Junior U8 to U13 Age Grps with Sports Voucher
\$0	.00 - Junior Activity Member (5-13 years) - New - Junior (Sandcrab) U6 and U7 Age Grp with Sports Voucher plus Come & Try
\$8	0.00 - Junior Activity Member (5-13 years) - New - Junior U8 to U13 Age Grps with Sports Voucher plus Come & Try
\$1	00.00 - Junior Activity Member (5-13 years) - New - Junior (Sandcrab) U6 and U7 Age Grp with Come & Try
\$1	25.00 - Junior Activity Member (5-13 years) - New - Junior - Seabird (Additional Needs)
\$2	5.00 - Junior Activity Member (5-13 years) - New - Junior - Seabird (Additional Needs) with Sports Voucher
\$0	.00 - Junior Activity Member (5-13 years) - New - Junior - Family Member
\$8	0.00 - Associate - New - Supporter Junior Parent/Guardian
\$5	5.00 - Associate - New - Supporter with Seniors Card
\$1	65.00 - Associate - New - Social
\$1	40.00 - Associate - New - Social with Seniors Card
\$8	0.00 - Associate - New - Supporter
\$0	.00 - Associate - New - Club Sponsor
\$8	0.00 - Community Member - New - Community with Seniors Card
\$1	05.00 - Community Member - New - Community

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If you have paid a family membership fee and the new member fits under that category then select \$0.00 - Junior Activity Member (5-13years) - New - Junior - Family Member.

Otherwise select the most appropriate individual category.

Click on Next 🔶

9. The next screen will display Add On Fees in most circumstances there will not be any Click Next.

10. Tick/complete the declaration boxes at the bottom of the form and click Next. -

Summary			
Semanhore SI SC (SA)			
Semaphore SLSC (SA)			
Member/s to join			
Bo Breden	01/09/2015 Female		
Contact Details		Emergency Contact	
16 Devon Street		Stephanie Breden	
Largs Bay 5016 SA		16 Devon Street	
Australia	-	Largs Bay 5016 SA	
stephpaul21@outlook.com	1	Australia	
0429040302		0423040302	
Order Summary			
Please find below a summ	nary of your order.		
Bo Breden			
bo breden			
Junior Activity Member (5- New Junior joining under an e.	-13 years) - New - Junior - Family Member xiting Family Membership		\$0.00
Junior Activity Member (5- New Junior joining under an e.	-13 years) - New - Junior - Family Member xiting Family Membership		\$0.00 \$0.00
Junior Activity Member (5- New Junior joining under an e. Total	-13 years) - New - Junior - Family Member xiting Family Membership		\$0.00 \$0.00
Junior Activity Member (5- New Junior joining under an ex Total SLSA Membership a I have read, understood hat if my application for m	-13 years) - New - Junior - Family Member <i>xiting Family Membership</i> Application and declaration d, acknowledge and agree to the declaration i nembership is successful I will be entitled to all b	ncluding the warning, exclusion of liability, releas penefits, advantages, privileges and services of S	\$0.00 \$0.00 e and indermnity. I acknowledge LSA membership.
Junior Activity Member (5- New Junior joining under an e. Total SLSA Membership a I have read, understood hat if my application for m	-13 years) - New - Junior - Family Member <i>xiting Family Membership</i> application and declaration d, acknowledge and agree to the declaration i nembership is successful I will be entitled to all b am the parent or	ncluding the warning, exclusion of liability, releas penefits, advantages, privileges and services of S guardian of the applicant.	\$0.00 \$0.00 e and indermnity. I acknowledge LSA membership.
Junior Activity Member (5- New Junior joining under an ex Total SLSA Membership a I have read, understood hat if my application for m J l authorise and consent o be responsible for the ag application and declaration comply with the SLSA conservation	-13 years) - New - Junior - Family Member <i>xiting Family Membership</i> application and declaration d, acknowledge and agree to the declaration i nembership is successful I will be entitled to all b am the parent or to the applicant undertaking the SLS Activities. pplicant's behaviour and agree to personally ac i nicluding the provision by me of a release and stitution and any regulations and policies made	ncluding the warning, exclusion of liability, releas benefits, advantages, privileges and services of S guardian of the applicant. In consideration of the applicant's membership cept in my capacity as a parent or guardian the t indemnity in the terms set out above. In additior under it.	\$0.00 \$0.00 e and indermnity. I acknowledge LSA membership. being accepted I expressly agree erms set out in this membership I agree to be bound by and to
Junior Activity Member (5- New Junior joining under an ex Total SLSA Membership a I have read, understood hat if my application for m J authorise and consent o be responsible for the ap upplication and declaration comply with the SLSA consent J have read, understand, s correct.	A point of the application and declaration ar the parent or to the applicant undertaking the SLS Activities. pplicant's behaviour and agree to personally ac in including the provision by me of a release and stitution and any regulations and policies made acknowledge and agree to the declaration and	ncluding the warning, exclusion of liability, releas penefits, advantages, privileges and services of S guardian of the applicant. In consideration of the applicant's membership cept in my capacity as a parent or guardian the t indemnity in the terms set out above. In additior under it. application and conditions of membership. I war	\$0.00 \$0.00 \$0.00 e and indermnity. I acknowledge LSA membership. being accepted I expressly agree erms set out in this membership I agree to be bound by and to rrant that all information provided

11. The next screen is a confirmation screen which either say you have no payment required or will ask to you 'PAY NOW' if a payment is required.



You have almost completed your new membership application to Semaphore SLSC Your order number is #43388

The application needs to be approved before you become a member and you must fulfill all of the Terms and Conditions of the membership process required by SLSA and the Club. Step 1: DONE ✓ - Your online application has now been submitted

Step 2: DONE ✓ - Your Order total is \$0.00, no payment required.

OR or will ask to you 'PAY NOW' if a payment is required.

Click PAY NOW. Follow the prompts to complete your payment ·



You have almost completed your new membership application to Semaphore SLSC Your order number is #43447

The application needs to be approved before you become a member and you must fulfill all of the Terms and Conditions of the membership process required by SLSA and the Club.

Step 1: DONE 🗸 - Your online application has now been submitted

Step 2: Payment by credit card is now required to complete your application.



7. The next page will display a message to confirm that an application has been submitted for approval. You will also be asked to make a membership fee payment but this is only required at Semaphore SLSC if you have not made a suitable family membership payment or are adding a member that will exceed the numbers included in a Family Membership at Semaphore.