

Circular

Title: 2019 Surf Boat State Team Management – Expressions of Interest
Document ID: C19002
Department: Surf Sports
Audience: Club Presidents, Club Secretaries, Club Captains, Surf Sports/Competition Officers
Date: 11 January 2019

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| Summary: | SLSSA is calling for Expressions of Interest for Team Management roles for the 2019 SA Surf Boat State Team. |
| Action: | <ul style="list-style-type: none">Clubs are to advise relevant club members of the opportunities.Individuals are to complete the online Expression of Interest submission by 10am Tuesday 22 January 2019 |

Surf Life Saving SA is seeking expressions of interest for Team Management roles to assist the 2019 SA Surf Boat State Team in competing at the 2019 ASRL Open and Interstates to be held at Elouera, NSW on 15th to the 17th of February 2019. The event is an interstate competition for various aged competitors (total approx. 40 athletes per team).

The roles available for the SA Surf Boat State Team are:

- Assistant Team Manager
- Team Manager

Requirements of Team Management:

- Must be current financial members of their respective club(s) and be held in good standing
- Be a minimum age of 18 years.
- Undertake chaperone responsibilities and as such, gender equity will apply with these appointments.

All successful team management personnel will be required to:

- Travel with the team to the ASRL Open event to be held at Elouera, NSW. NB* This role is more suited to individuals that are already planning to travel to the competition as they will need to make their own travel arrangements. Chaperoning of u19 athletes may be necessary.
- Complete both the [ASADA Level 1 Anti-Doping](#) and [Match Fixing](#) e-learning course by clicking the links. (free, online courses)
- Undertake their responsibilities in accordance with the relevant Position Descriptions (refer following pages)
- Adhere to the relevant policies

How to submit an Expression of Interest:

Please complete the [online Expression of Interest form](#) by 10am Tuesday 22 January 2019

Queries?

Please contact the SLSSA Surf Sports department (surf.sports@surflifesavingsa.com.au or 8354 6900)



2018/19 Surf Boat State Team Manager

Position Description

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| Position Title: | Team Manager |
| Reports to/Consults with: | SLSSA Surf Sports Manager/Development Officer |
| Purpose: | To effectively and efficiently manage the SA Surf Boat State Team in the lead up to, and for the duration of, the 2019 Surf Boat interstate event |

Key Responsibilities:

- To assist clubs and athletes with:
 - Travel and accommodation logistics
 - Athlete logistics
 - Equipment transport
 - Catering
- *As well as building and implementing:*
 - Safety plan and Policy
 - Team Culture
- Ensuring that the team has the ideal environment for athletic performance in the lead up to and during the competition
- Gather the team in full uniform for photos
- Maintain a high standard of integrity and behaviour from the SA Team, adhere to and implement organisational and team code of conduct
- Be responsible, together with the Sweeps, for the supervision and chaperoning of the SA Team for the duration of the tour
- Meet with the other states team managers and carnival referee to decide on format of racing for relay and lane draws etc.
- Need to be available to the carnival referee at short notice, should the event need to change its program
- Keep all emergency contact details for athletes with you at the event.
- Report any breaches of code of conduct
- Be available for all briefings in relation to the event
- Be responsible to manage all aspects of the team
- Submit a report within three weeks of completion of the event

Qualifications / Attributes / Experience:

- Be a current financial member of an SA Surf Life Saving Club/s for the 2018/19 season in good standing with the club
- Hold a current DCSI clearance for the duration of the appointment
- Hold a valid C class Driver's Licence and be willing to drive a van/small bus if required
- Hold a current First Aid certificate (by date of team tour departure)
- Strong leadership, interpersonal and communication skills
- Demonstrated rapport with members/athletes
- Knowledge of Surf Sports competition and rules
- Previous experience as an athlete, official, coach and/or team manager (desirable)
- Experience in managing youth/sporting teams during competition (desirable)



2018/19 Surf Boat State Team Assistant Manager

Position Description

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| Position Title: | Assistant Team Manager |
| Reports to/Consults with: | SLSSA Surf Sports Manager/Development Officer; Surf Boat State Team Manager |
| Purpose: | In collaboration with the Senior State Team coaches, oversee the coaching of the SA Surf Boat State Team in the lead up to, and for the duration of, the 2019 Surf Boat Interstate event |

Key Responsibilities:

- Develop a thorough knowledge of the relevant event rules and competition format
- Maintain a high standard of integrity and behaviour from the SA Team, adhere to and implement organisational and team code of conduct
- As part of the State Team Management, assist with the supervision and chaperoning of the SA Team for the duration of the tour
- Report any breaches of code of conduct
- Ensure all administration forms are completed and correct and kept in a secure place
- Be available for all briefings in relation to the event
- Be responsible to manage all aspects of the team
- Support all members of the team both on and off the beach.
- Keep all emergency contact details for athletes with you at the event.

Qualifications / Attributes / Experience:

- Be a current financial member of an SA Surf Life Saving Club/s for the 2018/19 season in good standing with the club
- Hold a current DCSI clearance for the duration of the appointment
- Hold a valid C class Driver's Licence and be willing to drive a van/small bus if required
- Hold a current First Aid certificate (desirable)
- Strong leadership, interpersonal and communication skills
- Demonstrated rapport with members/athletes
- Knowledge of Surf Sports competition and rules
- Previous experience as an athlete, official, coach and/or team manager (desirable)
- Experience in managing youth/sporting teams during competition (desirable)